



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

### Minutes of the Meeting of the 1<sup>st</sup> IQAC Meeting held on 10.08.2020

The 1<sup>st</sup> IQAC Meeting of Meenakshi Academy of Higher Education and Research was held on a virtual platform on 10<sup>th</sup> August 2020 at 10.30 AM, due to the COVID pandemic situation. The following members attended the meeting.

S.No	Name of the Member	Designation	Role in IQAC
1.	Dr. Neelakandan	Vice-Chancellor	Chairperson
2.	Dr. Sivapathasundharam	Pro Vice Chancellor	IQAC Coordinator
3.	Mrs. Jayanthi Radhakrishnan	Rector	Management member
4.			Distinguished Educationist
5.	Dr. Rajasekhar	Dean, MMCHRI	Member
6.	Dr. Nandakumar	Principal, MADC	Member
7.	Dr. Fabiola Dhanraj	Principal, AMCON	Member
8.	Dr. Bharathi	Principal, MCON	Member
9.	Dr. Jibu George	Principal, FPT	Member
10.	Dr. Shanthi	Principal, FHS	Member
11.	Dr. Elangovan	Principal, FYST	Member
12.	Dr. Thangavelu	Principi, FAHS	Member
13.	Dr. Murali Krishnan	Principal, FOT	Member
14.	Dr. Shyam Sivasamy	Associate Professor, MADC	Member
15.	Dr. Manoj Prabhakar	Assistant Professor, MADC	Member
16.	Dr. Protyusha Guha Biswas	Assistant Professor, MADC	Member



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

17.	Dr. Senthamarai	Controller of Examinations, MAHER	Member
18.	Mr. Mallick	Finance Officer	Member
19.	Dr. Revathi	Director of Research, MAHER	Member
20.	Dr. Arunagirinathan	Academic Officer, MAHER	Member
21.	Dr. Ursula Sampson	Professor and Head, MMCHRI	IQAC Coordinator, MMCHRI
22.	Mr. Harihara Subramanian	Assistant Professor, FPT	IQAC Coordinator, FPT
23.	Dr. Lambodharan	ANN Hospital	Alumni
24.	Dr. Kirubaharan	CEO, Opal Dentistry	Employer
25.	Dr. V. Krishnamoorthy	CEO, Chennai Meenakshi Hospital	Employer
26.	Dr. Karunanidhi	PG student, MADC	Student representative
27.	Dr. Vaishnavi	PhD Scholar	Student representative
28.	Dr. Anitha L	Associate Professor	IQAC Coordinator, MADC
29.	Mrs. Jemima	Associate Professor	IQAC Coordinator, AMCON
30.	Mrs. Anitha	Asst Professor, FHS	IQAC Coordinator, FHS

**Leave of absence:** Dr. Jibu George, Principal, Faculty of Physiotherapy

The IQAC Director informed the chair that the quorum was complete and the meeting could start. The Vice Chancellor welcomed all the members and special invitees to the meeting and called upon the IQAC Director to assume the charge and take forward the proceedings.



## **MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH**

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

The IQAC Director read out the agendas one by one for discussion and approval.

### **Agenda 1: To consider and approve the conduction of online Value Added Courses (VAC).**

Owing to the prevailing COVID-19 pandemic, the IQAC director proposed the conduction of online value added courses in each constituent college due to the interest of the students displayed towards these courses. The members of the meeting agreed to the suggestion and the Heads of the constituent colleges were instructed to identify topics for online value added courses and send it for approval to Central IQAC. The Central IQAC team would furnish the rules and guidelines for conduction of online VAC in the meantime and circulate it amongst all the constituent colleges.

*It was resolved to conduct the value added courses in online mode after the selection of topics by central IQAC.*

### **Agenda 2: To consider providing financial support to the faculty members to promote research in the form of publication incentives.**

The Research Director proposed providing financial support to the faculty members and promoting research by means of publication incentives solely for indexed journals with impact factor. The members agreed to this suggestion and the Registrar suggested that a percentage has to be set according to which, the incentive may be given after the faculty member produces the acceptance letter and receipt of payment. The Research Committee would frame a set of rules/guidelines that will govern the awarding of publication incentives.



## **MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH**

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

*It was resolved to provide publication incentives to the faculty members according to the guidelines provided by the Research Committee of MAHER.*

### **Agenda 3: To make MAHER a local chapter in SWAYAM-NPTEL and introduce other MOOC courses**

The Pro-Vice Chancellor proposed introducing various MOOC courses and encouraging more students and faculty members to register and complete the courses. He further added that only if a significant number of registrations happen from MAHER and its constituent colleges can we be recognized a local chapter in SWAYAM- NPTEL and allowed to contribute e-content for SWAYAM courses. The members agreed with the same and the registrar instructed the Heads of all constituent colleges to issue a circular instructing their faculty members and students to mandatorily complete one SWAYAM course per year with few other MOOC courses.

*It was resolved to motivate and encourage the faculty members and students towards registering and completing SWAYAM and other MOOC courses.*

### **Agenda 4: Proposal to conduct skill development and career guidance programs in online mode**

The Principal, Faculty of Humanities and Science proposed the idea to conduct online skill development and career guidance programs through online mode due to the COVID-19 pandemic. The Principal, Faculty of Yoga Sciences and Therapy further added that this would enhance the chances of employability of the students and would be an enriching experience for the students. The Heads of the constituent colleges were instructed by the Vice Chancellor to provide a list of programs for approval to Central IQAC.



## **MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH**

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

*It was resolved to approve the conduction of the programs in online mode.*

### **Agenda 5: To obtain feedback forms from all stakeholders with regards to curriculum and other quality related issues**

The IQAC Director requested the Institutional IQAC committees to obtain feedback forms from all stakeholders including students, teaching and non-teaching staff related to curriculum, teaching and learning and other quality-related issues and forward the same to the Central IQAC team for preparation of the IQAC Annual Report.

*It was resolved to submit the feedback forms from all the Institutional IQAC teams to Central IQAC.*

The Vice Chancellor asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions.



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

### Minutes of the Meeting of the 2<sup>nd</sup> IQAC Meeting held on 15.11.2020

The 2<sup>nd</sup> IQAC Meeting of Meenakshi Academy of Higher Education and Research was held on a virtual platform on 15<sup>th</sup> November 2020 at 10.30 AM, due to the COVID pandemic situation. The following members attended the meeting.

S.No	Name of the Member	Designation	Role in IQAC
1.	Dr. Neelakandan	Vice-Chancellor	Chairperson
2.	Dr. Sivapathasundharam	Pro Vice Chancellor	IQAC Coordinator
3.	Mrs. Jayanthi Radhakrishnan	Rector	Management member
4.			Distinguished Educationist
5.	Dr. Rajasekhar	Dean, MMCHRI	Member
6.	Dr. Ramakrishnan	Principal, MADC	Member
7.	Dr. Fabiola Dhanraj	Principal, AMCON	Member
8.	Dr. Jain Vanitha	Principal, MCON	Member
9.	Dr. Jibu George	Principal, FPT	Member
10.	Dr. Shanthi	Principal, FHS	Member
11.	Dr. Elangovan	Principal, FYST	Member
12.	Dr. Thangavelu	Principi, FAHS	Member
13.	Dr. Murali Krishnan	Principal, FOT	Member
14.	Dr. Shyam Sivasamy	Associate Professor, MADC	Member
15.	Dr. Manoj Prabhakar	Assistant Professor, MADC	Member
16.	Dr. Protyusha Guha Biswas	Assistant Professor, MADC	Member



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

17.	Dr. Senthamarai	Controller of Examinations, MAHER	Member
18.	Mr. Mallick	Finance Officer	Member
19.	Dr. Revathi	Director of Research, MAHER	Member
20.	Dr. Arunagirinathan	Academic Officer, MAHER	Member
21.	Dr. Ursula Sampson	Professor and Head, MMCHRI	IQAC Coordinator, MMCHRI
22.	Mr. Harihara Subramanian	Assistant Professor, FPT	IQAC Coordinator, FPT
23.	Dr. Lambodharan	ANN Hospital	Alumni
24.	Dr. Kirubaharan	CEO, Opal Dentistry	Employer
25.	Dr. V. Krishnamoorthy	CEO, Chennai Meenakshi Hospital	Employer
26.	Dr. Karunanidhi	PG student, MADC	Student representative
27.	Dr. Vaishnavi	PhD Scholar	Student representative
28.	<b>Dr. Anitha L</b>	Associate Professor	IQAC Coordinator, MADC
29.	Mrs. Jemima	Associate Professor	IQAC Coordinator, AMCON
30.	Mrs. Anitha	Asst Professor, FHS	IQAC Coordinator, FHS

### Leave of absence: Dr. Ursula Sampson, P

The IQAC Director informed the chair that the quorum was complete and the meeting could start. The Vice Chancellor welcomed all the members and special invitees to the meeting and called upon the IQAC Director to assume the charge and take forward the proceedings.

The IQAC Director read out the agendas one by one for discussion and approval.



## **MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH**

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

### **Agenda 1: Proposal for feedback and exit survey**

The IQAC Director proposed to have a standard feedback form for all stakeholders of MAHER across all disciplines. He further presented the idea of having an exit survey for the students, employers and alumni which would be beneficial to create the course and program outcomes. The Registrar opined that a meeting may be scheduled with the Dean and the HODs in the next two weeks to discuss more on this agenda. The Central IQAC team was instructed to formulate a feedback and exit form in the meantime which would be then be circulated across all constituent colleges for their inputs and suggestions.

*It was resolved to discuss more in detail and formulate a standard feedback form to bring the surveys into action.*

### **Agenda 2: Initiation of Innovation and Incubation Centre**

The IQAC Director proposed the establishment of an Innovation and Incubation Centre in MAHER which would foster research, innovation and entrepreneurial activities in the Institution and help the entire spectrum of the healthcare industry to translate innovative ideas into useful products and services for patients. The members unanimously agreed to this proposal and opined that this would also open up more opportunities for consultancy projects. The Principal of MMCHRI was instructed to identify a suitable location for setting up the Incubation center.

*It was resolved to approve the establishment of the Innovation and Incubation Centre.*

### **Agenda 3: To obtain NABH and NABL accreditation**

The IQAC Director suggested obtaining accreditation for the laboratories and Hospital of MAHER. The members agreed to the proposal after a brief discussion. The Vice Chancellor





## **MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH**

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

instructed the Principal, MMCHRI to review the guidelines of NABH and NABL accreditation and prepare a report listing the requirements to initiate the process.

*It was resolved to initiate the process for obtaining the NABH and NABL accreditation.*

### **Agenda 4: Upgradation of the Learning Management Software (LMS) and increase of internet connectivity bandwidth**

The Principal, Faculty of Humanities and Science presented the proposal to upgrade the LMS from MOODLE to IonIdea LMS and also increase the internet connectivity bandwidth. She further added that this would enhance the teaching-learning experience and help with the ease of e-content development. The members approved the proposal following a brief discussion and the Finance Officer was instructed to identify the vendor based on the quotations submitted.

*It was resolved to approve the upgradation of LMS and increase the internet connectivity bandwidth.*

### **Agenda 5: To conduct online cultural programs across all disciplines**

The IQAC Director presented the proposal to conduct cultural programs for students across all disciplines in online mode due to the ongoing COVID-19 pandemic. The members opined that this would be a good initiative to engage the students and lift up their spirits in a challenging time. The Student Council in each constituent college was instructed to discuss with their respective Heads of the Institution and submit a plan to the University to conduct the same.

*It was resolved to approve conducting cultural programs on online mode across all disciplines.*

### **Agenda 6: To attract funds from Non-Governmental Organizations (NGOs) and Philanthropists**



## **MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH**

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

The IQAC Director proposed that substantial measures be taken by the Heads of all the constituent colleges to attract funding from various NGOs and Philanthropic organizations. He further added that attraction of funds and consultancy projects by all the disciplines would help in profile building of the University and would be beneficial while applying for NAAC accreditation. The members unanimously agreed to this proposal.

*It was resolved to bring in funding from NGOs and other philanthropic organizations.*

The Vice Chancellor asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions.



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

### Minutes of the Meeting of the 3<sup>rd</sup> IQAC Meeting held on 12.02.2021

The 2<sup>nd</sup> IQAC Meeting of Meenakshi Academy of Higher Education and Research was held on a virtual platform on 12<sup>th</sup> February 2021 at 10.30 AM, due to the COVID pandemic situation. The following members attended the meeting.

S.No	Name of the Member	Designation	Role in IQAC
1.	Dr. Neelakandan	Vice-Chancellor	Chairperson
2.	Dr. Krithika	Registrar	Registrar
3.	Dr. Jayanthi Radhakrishnan	Rector	Management member
4.	Dr. Sharma	Former Vice Chancellor, Singhania University	Distinguished Educationist
5.	Dr. Mohantha	Former Professor and Head of Pharmacy Department, Annamalai University	Distinguished Educationist
6.	Dr. Rajasekhar	Dean, MMCHRI	Member
7.	Dr. Velmurugan	Principal, MADC	Member
8.	Dr. Fabiola Dhanraj	Principal, AMCON	Member
9.	Dr. Sumathi	Principal, MCON	Member
10.	Dr. Parathasarathy	Principal, FPT	Member
11.	Dr. Shanthi	Principal, FHS	Member
12.	Dr. Elangovan	Principal, FYST	Member
13.	Dr. Sasi Kumar	Principapl, FAHS	Member
14.	Dr. Ida	Associate Professor, FOT	Member
15.	Dr. Shyam Sivasamy	Professor, MADC	IQAC Director, MAHER



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

16.	Dr. Srividhya	Associate Professor, MADC	Criteria 1 incharge, Central IQAC, MAHER
17.	Dr. Ponazhagan	Assistant Professor, MMCHRI	Criteria 2 incharge, Central IQAC, MAHER
18.	Dr. Manoj Prabhakar	Associate Professor, MADC	Criteria 3 incharge, Central IQAC, MAHER
19.	Dr. Anitha	Assistant Professor, MADC	Criteria 4 incharge, Central IQAC, MAHER
20.	Dr. Jaiganesh	Associate Professor, MADC	Criteria 5 incharge, Central IQAC, MAHER
21.	Dr. Burnice	Associate Professor, MADC	Criteria 6 incharge, Central IQAC, MAHER
22.	Dr. Manodh P	Professor, MADC	Criteria 7 incharge, Central IQAC, MAHER
23.	Dr. Protyusha Guha Biswas	Assistant Professor, MADC	Member
24.	Dr. Srinivasan	Controller of Examinations, MAHER	Member
25.	Mr. Mallick	Finance Officer	Member
26.	Dr. Revathi	Director of Research, MAHER	Member
27.	Dr. Sureka	Dean Research, MAHER	Member
28.	Dr. Arunagirinathan	Academic Officer, MAHER	Member
29.	Dr. Ursula Sampson	Professor and Head, MMCHRI	IQAC Coordinator, MMCHRI
30.	Mr. Harihara Subramanian	Assistant Professor, FPT	IQAC Coordinator, FPT
31.	Dr. Lambodharan	Vice Principal, MADC	Alumni
32.	Dr. Vijay	CEO, Optimal Oncology	Employer

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## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

33.	Dr. Manoj	PG student, MADC	Student representative
34.	Dr. Anitha L	Associate Professor	IQAC Coordinator, MADC
35.	Mrs. Jemima	Associate Professor	IQAC Coordinator, AMCON
36.	Dr. Subbulakshmi	Associate Professor	IQAC Coordinator, FYST
37.	Mrs. Anitha	Asst Professor, FHS	IQAC Coordinator, FHS

### Leave of absence:

The IQAC Director informed the chair that the quorum was complete and the meeting could start. The Vice Chancellor welcomed all the members and special invitees to the meeting and called upon the IQAC Director to assume the charge and take forward the proceedings.

The IQAC Director read out the agendas one by one for discussion and approval.

### Agenda 1: Introduction of new PG programs in the Faculty of Humanities and Science

Considering the feedback from the students, the Principal of Faculty of Humanities and Science (FHS) presented the proposal of introducing new PG programs in FHS. He further added that besides being beneficial to the students, this initiative could draw in more students into this discipline which would, in turn, generate revenue for the Institution. The members welcomed this suggestion and the Registrar instructed the Principal, FHS to prepare a report on the various aspects of the introduction of new PG programs.



## **MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH**

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

*It was resolved to introduce new PG programs in the discipline of Faculty of Humanities and Science.*

### **Agenda 2: To conduct online training program for e-content development**

The IQAC Director presented the proposal to consider and approve the conduction of training program for faculty members on e-content development in online mode. He further added that in the age of internet, e-content is an important education mode for students. Therefore, it is essential for the teachers to have knowledge and skill regarding e-content development in order to cater to the present day learners and their learning styles. The members unanimously agreed to the proposal and the Central IQAC team was intrusted to identify resource person for the same.

*It was resolved to approve the conduction of online training program for e-content development.*

### **Agenda 3: Status of website development**

The IQAC director presented the agenda saying the construction of an effective and working website is crucial for uploading documents pertaining to NAAC accreditation. The Vice Chancellor requested all the Heads of the Constituent colleges to provide the required information regarding website content development and instructed the IT team to submit a report on the current status regarding website development.

*It was resolved to have the IT team oversee the website development process and complete it at the earliest.*

### **Agenda 4: Faculty development program for ISO training**

The IQAC director presented the proposal for conducting an online faculty development program for ISO documentation and compilation process. The members opined that ISO



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

coordinators should be identified across all constituent colleges and they should participate in the training program for ISO. The Registrar instructed the IQAC Director to arrange for the ISO training program and submit the details to the registrar's office.

*It was resolved to approve to conduct faculty development program on ISO training and documentation.*

### **Agenda 5: Revision of vision and mission statements of MAHER**

The IQAC Director proposed the revision of the vision and mission statements of MAHER in line with the core values and principles of the Institution. The members approved of this decision following a brief discussion. The Vice Chancellor also suggested revision of the vision and mission statements of each of the constituent colleges such that the revised statements reflect the values and policies of the concerned disciplines.

*It was resolved to revise the vision and mission statements of MAHER and its constituent colleges.*

The Vice Chancellor asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions.



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

### Minutes of the Meeting of the 4<sup>th</sup> IQAC Meeting held on 22.07.2021

The 4<sup>th</sup> IQAC Meeting of Meenakshi Academy of Higher Education and Research was held on a virtual platform on 22<sup>nd</sup> July 2021 at 10.30 AM, due to the COVID pandemic situation. The following members attended the meeting.

S.No	Name of the Member	Designation	Role in IQAC
1.	Dr. Neelakandan	Vice-Chancellor	Chairperson
2.	Dr. Krithika	Registrar	Registrar
3.	Dr. Jayanthi Radhakrishnan	Rector	Management member
4.	Dr. Sharma	Former Vice Chancellor, Singhania University	Distinguished Educationist
5.	Dr. Mohantha	Former Professor and Head of Pharmacy Department, Annamalai University	Distinguished Educationist
6.	Dr. Rajasekhar	Dean, MMCHRI	Member
7.	Dr. Velmurugan	Principal, MADC	Member
8.	Dr. Fabiola Dhanraj	Principal, AMCON	Member
9.	Dr. Sumathi	Principal, MCON	Member
10.	Dr. Parathasarathy	Principal, FPT	Member
11.	Dr. Shanthi	Principal, FHS	Member
12.	Dr. Elangovan	Principal, FYST	Member
13.	Dr. Sasi Kumar	Principapl, FAHS	Member
14.	Dr. Ida	Associate Professor, FOT	Member
15.	Dr. Shyam Sivasamy	Professor, MADC	IQAC Director, MAHER





## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

16.	Dr. Srividhya	Associate Professor, MADC	Criteria 1 incharge, Central IQAC, MAHER
17.	Dr. Ponazhagan	Assistant Professor, MMCHRI	Criteria 2 incharge, Central IQAC, MAHER
18.	Dr. Manoj Prabhakar	Associate Professor, MADC	Criteria 3 incharge, Central IQAC, MAHER
19.	Dr. Anitha	Assistant Professor, MADC	Criteria 4 incharge, Central IQAC, MAHER
20.	Dr. Jaiganesh	Associate Professor, MADC	Criteria 5 incharge, Central IQAC, MAHER
21.	Dr. Burnice	Associate Professor, MADC	Criteria 6 incharge, Central IQAC, MAHER
22.	Dr. Manodh P	Professor, MADC	Criteria 7 incharge, Central IQAC, MAHER
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24.	Dr. Srinivasan	Controller of Examinations, MAHER	Member
25.	Mr. Mallick	Finance Officer	Member
26.	Dr. Revathi	Director of Research, MAHER	Member
27.	Dr. Sureka	Dean Research, MAHER	Member
28.	Dr. Arunagirinathan	Academic Officer, MAHER	Member
29.	Dr. Ursula Sampson	Professor and Head, MMCHRI	IQAC Coordinator, MMCHRI
30.	Mr. Harihara Subramanian	Assistant Professor, FPT	IQAC Coordinator, FPT
31.	Dr. Lambodharan	Vice Principal, MADC	Alumni
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## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

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37.	Mrs. Anitha	Asst Professor, FHS	IQAC Coordinator, FHS

### Leave of absence:

The IQAC Director informed the chair that the quorum was complete and the meeting could start. The Vice Chancellor welcomed all the members and special invitees to the meeting and called upon the IQAC Director to assume the charge and take forward the proceedings.

The IQAC Director read out the agendas one by one for discussion and approval.

### Agenda 1: Introduction of Choice Based Credit System (CBCS) in BPT, MPT, and FOT

In order to provide a holistic learning experience to the students and increase their horizons in terms of learning and employability, the IQAC Director presented the proposal for introduction of Choice Based Credit System (CBCS) in the disciplines of BPT, MPT and FOT. The members welcomed this idea and opined that it would not only enhance the quality of education of the existing students but also attract increased students to the Institution.

*It was resolved to introduce Choice Based Credit System in the faculties of BPT, MPT and FOT.*



## **MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH**

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

### **Agenda 2: Proposal to provide commendation awards to faculty members**

The IQAC director presented the proposal of providing the faculty members with commendation awards in the form of cash prize, certificate and memento based on their contribution in scientific research and publications, patents and innovation, extension and outreach activities. The members opined that this would be a great initiative not only for recognition of the deserving faculty members but also as a promotion of research activities in the Institution. The Registrar instructed the Central IQAC team to create a format of acquiring the names of the faculty members based on the criteria for giving the Commendation awards.

*It was resolved to approve providing the commendation awards to the faculty members.*

### **Agenda 3: Integration of libraries of all constituent colleges with remote access**

The IQAC Director proposed the integration of libraries of all constituent colleges and update the existing AutoLib software. He further added that remote access should be provided in the form of a mobile application. The Registrar also added that it is to be incorporated into the official website of MAHER. The members agreed to this proposal after a brief discussion.

*It was resolved to approve the integration of the libraries in all constituent colleges with the launching of mobile software.*

### **Agenda 4: To conduct placement drives across all the disciplines of MAHER**

The placement officer proposed to consider organizing placement drives across all disciplines of MAHER to increase the employability of the graduates of MAHER and its constituent colleges. The Principal, FYST added that MoUs may also be signed between the potential placement companies and the Institution to offer mutual benefit to both parties. The members opined that personality development and grooming workshops may be conducted for the students that would be beneficial for them during the placement drives. The members unanimously agreed to this proposal with the Vice Chancellor instructing all the Heads of the



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

Institutions to identify reputed placement companies that could be attracted to the respective Institutes.

*It was resolved to approve conducting placement drives across all disciplines.*

### **Agenda 5: To plan for renewal of ISO certification**

The IQAC Director presented the proposal for renewal of the ISO certification as it is getting expired. He further added that consultancies need to be identified and recruited that would be instrumental in getting the ISO certification renewed for the Institution. The Vice Chancellor agreed to the proposal.

*It was resolved to approve to renew the ISO certification of MAHER.*

The Vice Chancellor asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions.



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

### Minutes of the Meeting of the 5<sup>th</sup> IQAC Meeting held on 13.10.2021

The 5<sup>th</sup> IQAC Meeting of Meenakshi Academy of Higher Education and Research was held on a virtual platform on 13<sup>th</sup> October 2021 at 10.30 AM, due to the COVID pandemic situation. The following members attended the meeting.

S.No	Name of the Member	Designation	Role in IQAC
1.	Dr. Neelakandan	Vice-Chancellor	Chairperson
2.	Dr. Krithika	Registrar	Registrar
3.	Dr. Jayanthi Radhakrishnan	Rector	Management member
4.	Dr. Sharma	Former Vice Chancellor, Singhania University	Distinguished Educationist
5.	Dr. Mohantha	Former Professor and Head of Pharmacy Department, Annamalai University	Distinguished Educationist
6.	Dr. Rajasekhar	Dean, MMCHRI	Member
7.	Dr. Velmurugan	Principal, MADC	Member
8.	Dr. Fabiola Dhanraj	Principal, AMCON	Member
9.	Dr. Sumathi	Principal, MCON	Member
10.	Dr. Parathasarathy	Principal, FPT	Member
11.	Dr. Shanthi	Principal, FHS	Member
12.	Dr. Elangovan	Principal, FYST	Member
13.	Dr. Sasi Kumar	Principapl, FAHS	Member
14.	Dr. Ida	Associate Professor, FOT	Member
15.	Dr. Shyam Sivasamy	Professor, MADC	IQAC Director, MAHER



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

16.	Dr. Srividhya	Associate Professor, MADC	Criteria 1 incharge, Central IQAC, MAHER
17.	Dr. Ponazhagan	Assistant Professor, MMCHRI	Criteria 2 incharge, Central IQAC, MAHER
18.	Dr. Manoj Prabhakar	Associate Professor, MADC	Criteria 3 incharge, Central IQAC, MAHER
19.	Dr. Anitha	Assistant Professor, MADC	Criteria 4 incharge, Central IQAC, MAHER
20.	Dr. Jaiganesh	Associate Professor, MADC	Criteria 5 incharge, Central IQAC, MAHER
21.	Dr. Burnice	Associate Professor, MADC	Criteria 6 incharge, Central IQAC, MAHER
22.	Dr. Manodh P	Professor, MADC	Criteria 7 incharge, Central IQAC, MAHER
23.	Dr. Protyusha Guha Biswas	Assistant Professor, MADC	Member
24.	Dr. Srinivasan	Controller of Examinations, MAHER	Member
25.	Mr. Mallick	Finance Officer	Member
26.	Dr. Revathi	Director of Research, MAHER	Member
27.	Dr. Sureka	Dean Research, MAHER	Member
28.	Dr. Arunagirinathan	Academic Officer, MAHER	Member
29.	Dr. Ursula Sampson	Professor and Head, MMCHRI	IQAC Coordinator, MMCHRI
30.	Mr. Harihara Subramanian	Assistant Professor, FPT	IQAC Coordinator, FPT
31.	Dr. Lambodharan	Vice Principal, MADC	Alumni
32.	Dr. Vijay	CEO, Optimal Oncology	Employer



## MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed to be University under section 3 of the UGC Act, 1956)

33.	Dr. Manoj	PG student, MADC	Student representative
34.	Dr. Anitha L	Associate Professor	IQAC Coordinator, MADC
35.	Mrs. Jemima	Associate Professor	IQAC Coordinator, AMCON
36.	Dr. Subbulakshmi	Associate Professor	IQAC Coordinator, FYST
37.	Mrs. Anitha	Asst Professor, FHS	IQAC Coordinator, FHS

### Leave of absence:

The IQAC Director informed the chair that the quorum was complete and the meeting could start. The Vice Chancellor welcomed all the members and special invitees to the meeting and called upon the IQAC Director to assume the charge and take forward the proceedings.

The IQAC Director read out the agendas one by one for discussion and approval.

### Agenda 1: To increase Inter Disciplinary Courses across all disciplines

The IQAC Director proposed to consider and approve the introduction of inter-disciplinary courses across all disciplines of MAHER to provide a broad and holistic learning environment to the students of this Institute. The Principal, MADC opined that this inclusion and flexibility in the education structure would benefit the students and provide them with an expansive scope of job opportunities. The Vice Chancellor also agreed to the proposal and added that this initiative would be in line with the National Education Policy (NEP) 2020 and would attract more students to the Institution.

*The agenda was resolved to approve the inclusion of interdisciplinary courses across all disciplines of MAHER.*



## **MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH**

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### **Agenda 2: To provide seed money to faculty members for research projects**

The Research Director presented the proposal to approve to provide seed money to the faculty members for research projects in their respective fields. The members opined that it would encourage the faculty members towards quality research activities that would ultimately reflect on the profile of the institution. The Registrar instructed the IQAC Director to formulate a circular for the same.

*It was resolved to approve to provide seed money grant to faculty members for research projects.*

### **Agenda 3: To attract more funded research projects**

The IQAC Director proposed that the faculty members and researchers should be motivated to attract more funding for research projects from Governmental and non-Governmental organizations. The members agreed to the proposal and suggested that workshops and hands-on training program should be conducted on research methodology and grant writing which would be beneficial for the attraction of funds from various Governmental and non-Governmental funding agencies.

*It was resolved to extend support towards the faculty members and researchers which would help them to attract more funded research projects from various agencies.*

### **Agenda 4: To increase ICT enabled classrooms across all disciplines**

The IQAC Director presented the proposal to consider and approve increasing ICT facilities in the classrooms of all constituent colleges of MAHER as it is one of the main resources of teaching and learning process in the present day curricula in all educational institutions. The members agreed to this proposal and the Vice Chancellor instructed the Finance Officer to identify vendors and obtain quotations for the same.





## **MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH**

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*It was resolved to increase ICT-enabled classrooms in all constituent colleges across MAHER.*

### **Agenda 5: Proposal for introduction of alumni engagement software**

The IQAC Director proposed to consider and approve the introduction of an alumni engagement software that would provide an interactive network for the alumni of MAHER. The members opined that distinct alumni may be invited for mentorship programs for students and could also be given recognition by means of awards on Founder's Day/ Convocation. The Vice Chancellor agreed to this proposal and instructed the Finance Officer to identify vendors and obtain quotations for the alumni engagement software.

*It was agreed to resolve the by introduction of alumni engagement software.*

### **Agenda 6: Proposal for Academic and Administrative Audit (AAA)**

The IQAC Director presented the agenda to conduct an academic and administrative audit for the Institution for the period of 2020-2021. The Vice Chancellor informed that he would draw the attention of the Management on the same and instruct the Finance Officer accordingly.

*It was resolved to hold the initiation of the AAA process until obtaining permission from the Management regarding the same.*

### **Agenda 7: To initiate compilation and documentation of data for AQAR and NIRF**

The Registrar requested all the coordinators of the constituent colleges to initiate the collection, compilation and documentation for submission of AQAR and NIRF Ranking. The Central IQAC team was instructed to provide the constituent colleges with the template and the list of required data for AQAR and NIRF documentation.



## **MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH**

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*It was resolved to initiate the data collection and documentation process for AQAR and NIRF submission after receiving the template from Central IQAC team.*

The Vice Chancellor asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions.