Minutes of Meeting of Internal Quality Assurance Cell

The 1st IQAC Meeting of Meenakshi Academy of Higher Education and Research for the academic year 2021-22 was held on a virtual platform on 22nd July 2021 at 10.30 AM, due to the COVID pandemic situation. The Google Meet Link for the meeting was meet.google.com/cks-opgb-naq The following are the members of the IQAC.

S No	Name of the Member	Designation	Role in IQAC
1.	Dr. Neelakandan R S	Vice-Chancellor	Chairperson
2.	Dr. Krithika C	Registrar	Registrar
3.	Mrs Jayanthi Radhakrishnan	Rector	Management Member
4.	Dr. Yogesh Kumar Sharma	Former Vice Chancellor, Singhania University	Distinguished Educationist
5.	Dr. Mohantha	Former Professor & Head of Pharmacy Department, Annamalai University	Distinguished Educationist
6.	Dr. Rajasekhar K V	Dean, MMCHRI	Member
7.	Dr. Velmurugan N	Principal, MADC	Member
8.	Dr. Fabiola M Dhanraj	Principal, AMCON	Member
9.	Dr. Sumathi	Principal, MCON	Member
10.	Prof Parthasarathy R	Principal, FPT	Member
11.	Dr. Shanthi V	Principal, FHS	Member
12.	Dr. Elangovan R	Principal, FYST	Member
13.	Dr. Thangavel M	Principal, FAHS	Member
14.	Dr. Ida	Associate Professor, FOT	Member
15.	Dr. Kusum Lata Agarwal	Professor	IQAC Director

16.	Dr.Srividhya	Associate Professor, MADC	Member
17.	Dr.Ponnazhagan K	Associate Professor, MMCHRI	Member
18.	Dr.Manoj Prabhakar	Assistant Professor, MADCH	Member
19.	Dr.Anitha R	Assistant Professor, MADCH	Member
20.	Dr.Jaiganesh I	Associate Professor, MADCH	Member
21.	Dr.Burnice	Associate Professor, MADCH	Member
22.	Dr.Manodh P	Associate Professor, MADC	Member
23.	Dr.Srinivasan B	Controller of Examination, MAHER	Member
24.	Mr.Mallick Sabeer Ahmed	Finance Officer	Member
25.	Dr.Revathi	Director of Research, MAHER	Member
26.	Dr.Arunagirinathan N	Academic Officer, MAHER	Member
27.	Dr.Ursula Sampson	Professor and Head, MMCHRI	IQAC Coordinator, MMCHRI
28.	Mr.Harihara Subramanian	Assistant Professor, FPT	IQAC Coordinator, FPT
29.	Dr.Lambodharan G	Vice Principal, MADC	Alumni
30.	Dr.Vijay Vardhan	CEO, Optimal Oncology	Employer
31.	Dr.Riyaz Mohammed	PG student, MADCH	Student representative
32.	Dr.Anitha Logaranjani	Associate Professor	IQAC Coordinator, MADC
33.	Mrs.Jemima Jeyakumari	Associate Professor	IQAC Coordinator, AMCON
34.	Dr.Subbulakshmi Y	Associate Professor	IQAC Coordinator, FYST
35.	Mrs.Anitha	Asst Professor, FHS	IQAC Coordinator, FHS

Leave of absence: None

The IQAC Coordinator informed the chair that the quorum was complete and the meeting could start. The Vice Chancellor welcomed all the members to the meeting and called upon the IQAC Director to assume the charge and take forward the proceedings.

The IQAC Director read out the agendas one by one for discussion and approval.

Agenda 1: To consider minutes and action taken for the previous IQAC Meeting held on 20.04.2021

The IQAC Director highlighted the minutes and action taken report of the IQAC Meeting held on 20.04.2021

The action taken report of the 1st IQAC Meeting for the year 2021-2022 was approved

Agenda 2: To consider the request for extending the time to submit SSR due to COVID-19 pandemic

The IQAC Coordinator highlighted the impact the COVID pandemic on the functioning of educational institutions. As a result of challenges and unprecedented circumstances, the IQAC coordinator briefed the members about the difficulty in completing the SSR report on time.

It was suggested to seek extension for submitting the SSR.

Agenda 3: Introduction of academic flexibility based on feedback

The Academic Officer of MAHER informed that the feedback on curriculum was collected for the academic year 2020-21. He said that many academicians opined to increase academic flexibility in programs offered in FPT & FOT.

It was recommended to introduce choice Based Credit System in the faculty members of BPT, MPT and FOT.

Agenda 4: To provide commendation awards to faculty members for the present year

The IQAC Coordinator presented the agenda on providing the faculty members with commendation awards based on their contribution to outreach & research. The members opined that this not only recognition of the deserving faculty members but also helps in promotion of research activities in the Institution. The Registrar instructed to identify the names of the faculty members based on the criteria for giving the Commendation awards.

It was recommended to identify eligible candidates for the commendation awards to the faculty members

Agenda 5: Integration of libraries of all constituent colleges with remote access

The IQAC Coordinator proposed the integration of libraries of all constituent colleges and update the existing library e-resources. This would be a quality initiative that will improve the quality of research work. He further added that remote access should be provided for the

students and staff. The Registrar also added that it is to be incorporated into the official website of MAHER. The members agreed to this proposal after a brief discussion.

It was resolved to suggest the integration of the libraries in all constituent colleges with the launching of mobile software.

Agenda 6: To conduct placement drives across all the disciplines of MAHER

The IQAC Coordinator informed that this year too the Placement Cell will be organizing placement drives across all disciplines of MAHER to increase the employability of the graduates of MAHER and its constituent colleges. The Principal, FYST added that MoUs may also be signed between the potential placement companies and the Institution to offer mutual benefit to both parties. The members opined that personality development and grooming workshops may be conducted for the students that would be beneficial for them during the placement drives. The members unanimously agreed to this proposal with the Vice Chancellor instructing all the Heads of the Institutions to identify reputed placement companies that conduct placement drives in the respective Institutes.

It was resolved to approve conducting placement drives across all disciplines.

Agenda 7: To plan for renewal of ISO certification

The IQAC Coordinator presented the proposal for renewal of the ISO certification as it is getting expired. The Chairperson requested all members of IQAC to initiate the process and prepare the necessary documents.

It was resolved to approve to renew the ISO certification of MAHER.

Agenda 8: To conduct quality initiatives with regard to teaching learning process

The IQAC Coordinator emphasized the importance of orienting the faculty members who actively engage in teaching to modern pedagogical techniques.

It was suggested to conduct programme and workshops on teaching learning processes and the MEU to take the initiative

The Vice Chancellor asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions.

Dr R S Neelakandan
Chairperson, IQAC MAHER

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