



# MEENAKSHI

ACADEMY OF HIGHER EDUCATION & RESEARCH  
DEEMED TO BE UNIVERSITY U/S 3 OF UGC ACT, 1956

*Prof. Dr. R.S. Neelakandan, MDS, IFHNO (USA)*  
*Vice Chancellor*

Ref: MAHER/295/2021

Date: 16.11.2021

## CIRCULAR

The Internal Complaint Committee Meeting of Meenakshi Academy of Higher Education and Research will be held on Thursday the 18<sup>th</sup> November, 2021 at 12.30 P.M..

Agendas for the meeting:

1. Internal Complaint Committee report of Constituent Colleges for the academic year 2020 – 2021.
2. Update on the Saksham Report for the year 2020 – 2021.
3. Committee activity plans for the academic year 2021- 2022.
4. Any other matter.

The meeting will be held online via Google meet. All the committee members of Constituent Colleges are requested to join the meeting in the following link:

Google Meet joining info

Video call link: <https://meet.google.com/hpt-fjrs-yzp>



*R.S. Neelakandan*  
VICE CHANCELLOR  
MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH  
(Deemed To be University),  
No.12, Vembuliamman Koil Street,  
West K.K.Nagar, Chennai - 600 078.

*R.S. Neelakandan*  
Prof. Dr. R.S. Neelakandan,  
Chairperson





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## MINUTES OF THE INTERNAL COMPLAINTS COMMITTEE MEETING HELD ON 18<sup>th</sup> Nov 2021

The Internal Complaints Committee meeting of MAHER was held on 18<sup>th</sup> Nov 2021 via Google meet.

The members who joined the meeting were

S.No.	Name of the member	Designation
1	Prof.Dr.R.S.Neelakandan	Vice Chancellor, MAHER
2	Dr.Suma Ballal.C	Presiding Officer, ICC MAHER
3	Mrs. Jemima Jayakumari	Professor, Arulmigu Meenakshi College of Nursing
4	Dr.Kala	Professor, Meenakshi Medical College and Research Institute
5	Dr.Jaideep Mahendra	Professor, Meenakshi Ammal Dental College
6	Mrs. K Priya	Associate Professor, Faculty of Humanities & science
7	Mrs.Geetha Haripriya	Assistant Professor, Faculty of Physiotherapy
8	Mrs. Annuncia	Assistant Professor, Meenakshi College of Nursing
9	Ms. Aadhithya	Clinical demonstrator, Faculty of Allied Health Sciences
10	Mrs. Cheruba Gem	Tutor, Faculty of Occupational therapy
11	Mrs. V. Subbulakshmi	Associate Professor, Faculty of Yoga science & therapy

  
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The first ICC meeting for the year 2021-22 began with the welcome note by the Vice Chancellor MAHER university, Prof. Dr R. S. Neelakandan. after all the members have gathered for the meeting. The agendas were read out one after the other and were discussed in detail.

**Agenda 1: Discussion regarding activities conducted during the previous academic year 2020-2021**

The committee members reported about the activities conducted by them during the previous academic year.

Dr.Kala, Professor at Meenakshi Medical College Hospital and Research Institute discussed about the important role to be played by women in leadership roles. Awareness amongst women about equality at the workplace was created through short role plays and miming acts. Crowning and honouring of women leaders was also done.

Mrs.Jemima Jayakumari, Professor at Arulmigu Meenakshi College of Nursing stressed the importance of Observing National Girl Child Day to highlight the importance of womens Wellness. With regards to the international women's day, celebration of the life of women was done at Arulmigu Meenakshi College of Nursing. Around 70 students took part in the event.

Dr.Jaideep Mahendra of Meenakshi Ammal Dental College and Hospital spoke about the need to conduct Awareness programs on Gender equality in today's world and create avenues for proper redressal of Women harassment

Faculty of Humanities and Science, under the able guidance of the staff members and principal celebrated International Women's Day and Feminism and women empowerment. The highlight of the program was the motivational talk given by the principal encouraging women to be self reliant and independent.

The member secretary appreciated the initiatives taken for the previous year and encouraged the members to keep up the good work.

**Agenda 2: Update on the Saksham Report of the year 2021 – 2022**

Discussion regarding measures for ensuring womens safety & programs for gender sensitization on campuses were highlighted in the meeting. The legal support in the form of Vishaka guidelines and establishment of UGC task force was explained to all the committee members. It was decided to conduct workshops on gender, sexual harassment, laws & rights to all the students.

The Vishaka guidelines were read out one after the other and were explained in detail to all the members.

**Agenda 3: Committee activity plans for the academic year 2021-2022**

Committee decided to conduct numerous Orientation programs for the first year students to make them aware of the Internal Complaints committee of Meenakshi Academy of Higher Education and Research. Any student could feel free to complain through any source available in complete anonymity. More number of awareness programs have been planned and proposed for the following academic year.

<b>TENTATIVE SCHEDULE</b>	<b>EVENT/ PROGRAM</b>	<b>COLLEGE</b>
April 2022	To organize a gender sensitization program	Internal Complaints Committee, MAHER
April 2022	To organize a gender sensitization program	Faculty Of Humanities and Science
March 2022	To organize a gender sensitization program	Meenakshi College of Nursing
March 2022	To conduct a CME On Adolescent Health	MMCH &RI
March 2022	To organize an awareness program in view of International Women's Day and	MAHER and all constituent colleges
February 2022	To observe Sexual reproductive health awareness day	Faculty of Physiotherapy
January 2022	To observe National Girl Child Day	Arulmigu Meenakshi College of Nursing
January 2022	To observe National Girl Child Day	MMCH &RI
December 2021	Awareness Program on Gender Sensitization	Internal Complaints Committee, MAHER
November 2021	To organize a gender sensitization program	Allied Health Sciences
October 2021	To organize a gender sensitization program	Meenakshi Ammal Dental college and Hospital
September 2021	To organize a gender sensitization program	Internal Complaints Committee, MMCHRI

**Agenda 4: Any other matter**

The committee members were questioned whether there were any other matters to discuss. Since there was a combined negative reply the meeting came to a close. No other complaints were suggested by the present members. Since there was no other complaint, the meeting was brought to an end.

  
Member Secretary

**Enclosures:**

The annual reports of the constituent colleges are enclosed.



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