



MEENAKSHI

ACADEMY OF HIGHER EDUCATION & RESEARCH

DEEMED TO BE UNIVERSITY U/S 3 OF UGC ACT, 1956

Minutes of Meeting of Internal Quality Assurance Cell

The 3rd IQAC Meeting of Meenakshi Academy of Higher Education and Research was held on 06.12.2021 at 10.30 AM. The Google Meet link for the meeting was meet.google.com/aab-bhnf-fjh. The following are the members of the IQAC of MAHER.

S No	Name of the Member	Designation	Role in IQAC
1.	Dr. Neelakandan R S	Vice-Chancellor	Chairperson
2.	Dr. Krithika C	Registrar	Registrar
3.	Mrs. Jayanthi Radhakrishnan	Rector	Management Representative
5.	Dr. Mohantha	Former Professor & Head of Pharmacy Department, Annamalai University	Distinguished Educationist
6.	Dr. Rajasekhar K V	Dean, MMCHRI	Member
7.	Dr. Velmurugan N	Principal, MADC	Member
8.	Dr. Fabiola Dhanraj M	Principal, AMCON	Member
9.	Dr. Sumathi	Principal, MCON	Member
10.	Prof Parthasarathy R	Principal, FPT	Member
11.	Dr. Shanthi V	Principal, FHS	Member
12.	Dr. Elangovan R	Principal, FYST	Member
13.	Dr. Sasi Kumar A	Principal, FAHS	Member
14.	Dr. Ida	Associate Professor, FOT	Member
15.	Dr. Shyam Sivasamy	Professor, MADC	IQAC Coordinator, MAHER
16.	Dr. Srividhya	Associate Professor, MADC	Member
17.	Dr. Ponnazhagan K	Assistant Professor, MMCHRI	Member
18.	Dr. Manoj Prabhakar	Associate Professor, MADC	Member
19.	Dr. Anitha R	Assistant Professor, MADC	Member
20.	Dr. Jaiganesh I	Associate Professor, MADC	Member
21.	Dr. Burnice	Associate Professor, MADC	Member
22.	Dr. Manodh P	Professor, MADC	Member
23.	Dr. Protyusha Guha Biswas	Assistant Professor, MADC	Member
24.	Dr. Srinivasan B	Controller of Examinations, MAHER	Member
25.	Mr. Mallick Sabeer Ahmed	Finance Officer	Member
26.	Dr. Revathi	Director of Research, MAHER	Member
27.	Dr. Sureka V	Dean Research, MAHER	Member

28.	Dr. Arunagirinathan N	Academic Officer, MAHER	Member
29.	Dr. Ursula Sampson	Professor and Head, MMCHRI	IQAC Coordinator, MMCHRI
30.	Mr. Harihara Subramanian	Assistant Professor, FPT	IQAC Coordinator, FPT
31.	Dr. Lambodaran G	Vice Principal, MADC	Alumni
32.	Dr. Vijay	CEO, Optimal Oncology	Employer
33.	Dr. Manoj	PG student, MADC	Student representative
34.	Dr. Anitha L	Associate Professor	IQAC Coordinator, MADC
35.	Mrs. Jemima	Associate Professor	IQAC Coordinator, AMCON
36.	Dr. Subbulakshmi	Associate Professor	IQAC Coordinator, FYST
37.	Mrs. Anitha	Asst Professor, FHS	IQAC Coordinator, FHS

The Vice Chancellor welcomed all the members to the meeting and called upon the IQAC Coordinator to take forward the proceedings. The IQAC Coordinator read out the agendas one by one for discussion and approval.

Agenda 1: To consider minutes and action taken for the previous IQAC meeting held on 12.10.2021

The IQAC Coordinator highlighted the minutes and action taken report of the IQAC Meeting held on 12.10.2021

The action taken report of the 2nd IQAC Meeting for the year 2021-2022 was approved.

Agenda 2: Quality initiatives for the next quarter relating to NABL & NABH accreditations

The members were briefed about the importance of conducting training programmes and workshops relating to latest standards of NABH and NABL accreditations. It is essential that all faculty members get acquainted with current regulatory standards and protocols.

It was suggested to conduct workshops on NABH and NABL in on latest standards

Agenda 3: To consider proposal to organize workshops on econtent development to enhance curriculum delivery

Dr Ponnazhagan highlighted the need for training all faculty members on e-content development. He highlighted that the training offered by Commonwealth Institute, United Kingdom was commendable and hence the same team can be invited to conduct the programme

It was suggested to plan workshops and training programmes for faculty members on econtent creation and development.

Agenda 4: To upgrade the existing hospital management system

Dr Jaiganesh informed the members that the existing hospital management system needed to

be upgraded due to the increasing patient footfall and to ease the tracking and record keeping of patient cases which would result in a hassle-free treatment experience in MAHER. He also highlighted the need for additional customization that would be required to meet the current requirements

It was suggested to identify vendors for upgrading the existing hospital management system in accordance with current requirements.

Agenda 5: To consider the proposal of strengthening cybersecurity measures

Dr Jaiganesh emphasized the significance of complying with national cyber safety and security standards by implementing cybersecurity measures. This is in light of the increasing number of cybercrime incidents across the country, which could potentially put MAHER's database at risk. Furthermore, such measures are vital in protecting MAHER's stakeholders, making them invaluable. The members reached a mutual agreement on this issue and resolved to take appropriate action to implement the necessary cybersecurity measures.

He informed that the process for accreditation and institutional membership for National Cyber Safety and Security Standards is currently underway and that MAHER might get accredited in the due course. All members appreciated the effort taken towards this accreditation.

The Chairperson asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions.


Dr. R. S. Neelakandan,
Chairperson, IQAC
MAHER

VICE CHANCELLOR
MEENAKSHI ACADEMY OF HIGHER EDUCATION AND RESEARCH
(Deemed To be University),
No:12, Vembuliamman Koil Street,
West K.K.Nagar, Chennai - 600 078.

Agenda 7: To consider the proposal for upgradation of existing hospital information management system

The Chairperson requested Dr Rajasekar K to identify suitable vendors for upgrading the existing hospital information management system. He also requested the members to identify faculty members in constituent colleges for customization of the software.

It was suggested to approve the proposal for submission of quotation from suitable vendors for the software

Agenda 8: Proposal for Academic and Administrative Audit (AAA)

The IQAC Coordinator presented the agenda to conduct an academic and administrative audit for the Institution for the period of 2020-2021. The Chairperson informed that he would inform the Chancellor on the same and instruct the Heads of the Institutions as well as administrative heads to prepare the same accordingly. The Chairperson also informed

It was suggested to hold the initiation of the AAA process until obtaining regarding the same.

Agenda 9: To initiate compilation and documentation of data for AQAR

The Registrar requested all the coordinators of the constituent colleges to initiate the collection, compilation and documentation for submission of AQAR. The IQAC was instructed to provide the constituent colleges with the template and the list of required data for AQAR

It was resolved to initiate the data collection and documentation process for AQAR submission after receiving the template from the IQAC office.

Agenda 10: Quality initiatives related to research

To strengthen culture of research, the IQAC Coordinator requested the members to forward a proposal to organize programmes to motivate the faculty on various aspects of research.

It was suggested to organize programs related to research as a part of quality initiative.

The Vice Chancellor asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions.



Dr. R. S. Neelakandan
Chairperson, IQAC MAHER

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